

San Diego Unified Council of PTAs



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2375 Congress Street, Bungalow#7 San Diego, CA 92110 (619) 297-7821 Fax (619) 297-2152 info@sdccouncilpta.org

San Diego Unified Council of PTAs Wellness Grant 2019-20

San Diego Unified Council of PTAs is offering Program Grants to unit and council PTAs in good standing to develop and implement programs and projects that support the PTA mission statement and goals.

Grants are available for programs in the following areas: Student related wellness program or activity, Family Involvement or Education with Wellness Initiative.

San Diego Unified Council of PTAs grants are a ***one-time funding source and*** individual grant awards will not exceed **\$250**.

All requested paperwork must be completed and included for an application to be considered. The unit president must sign unit application. The PTA applying for the grant must have association approval of the program.

Application Deadline: Wednesday November 13, 2019.

Grant recipients must do the following:

- expend grant funds by June 1, 2020;
- submit by June 1, 2020 to San Diego Unified Council of PTAs a report detailing the project's goals and objectives, an evaluation of the outcomes and a budget of actual expenditures; and
- return to San Diego Unified Council of PTAs any funds not used for the purposes stated on the original grant application,

The San Diego Unified Council of PTAs Grant Committee will select grant recipients, and decisions of the committee are final. San Diego Unified Council of PTAs will notify applicants of their standing by letter and a check will be sent to each grant award recipient. Grant recipient's names will be included in the San Diego Unified Council of PTAs Annual Meeting/Founder's Day program.

Criteria

- Your PTA/PTSA must be in good standing with your council and San Diego Unified Council of PTAs; i.e., membership dues and insurance must be paid by the grant application deadline and tax filings must be current;
- The PTA applying for the grant must sponsor a program which focuses on Health & Wellness;
- Only ***one completed*** application will be accepted from each unit;
- **No payment** of salaries or purchase of equipment will be considered;
- **Honoraria** for program speakers may be listed as grant expenses;
- New and innovative programs and financial need will be given strong consideration by the committee;
- Expanding and improving existing wellness programs will be considered
- Preference will be given to projects planned in coordination with the School Site Wellness Committee and/or School Site Wellness Coordinator.

Questions? Email Barbara Flannery at legislation@sdccouncilpta.org

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2019-20 Wellness Grant Application

All applications must be received in the San Diego Unified Council of PTAs office by November 13, 2019

The following items must be included in the application packet:

- End of the year audit (June 2019) and end of the year financial report (2018-19)
- Immediate last two month's treasurer's reports
- 2019-20 PTA/PTSA budget
- Be sure to upload your latest federal and state documents to PTAEZ (2018-19)
- Completed Grant Application including:

Responses to questions 1-7 no more than three pages in length; please do not bind.

Unit Name _____

School Address _____

PTA/PTSA President's Name _____

Wellness Coordinator's Name _____

Contact Person _____
[Name] [PTA position]

Telephone Number _____

Email Address _____

Grant Amount Requested \$ _____ (\$250. maximum)

- Has your unit/council forwarded first payment of membership dues for 2019 - 2020? YES NO
- Has your unit/council paid PTA Insurance for 2019 - 2020? YES NO
- Has your unit/council attended State Convention or Summer Leadership? YES NO
- Is this a new program? YES NO

PTA/PTSA Executive Board approved this project/program on _____.

PTA/PTSA Association approved this project/program on _____.

Program Title: _____ Date Program Scheduled _____

Unit President signature: _____

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2019-20 Wellness Grant Application

Due Wednesday November 13, 2019

Questions? Email Barbara Flannery at legislation@sdCouncilpta.org

Please respond to the following seven questions (on no more than three pages):

1. Describe the program or project and its purpose, including planned activities and how it aligns with District Wellness Policy.
2. How will this program benefit children and the school community?
3. How will PTA/PTSA members be involved in the program?
4. How will the staff & Wellness Committee be involved in the program?
5. If San Diego Unified Council of PTAs is unable to award full funding, how will you implement this program?
6. Describe other funding for the program.
7. Estimated expenses – list all costs that are needed to implement the program.